

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
AUGUST 14, 2013
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Ms. Suzanne Vimislik
Mrs. Mary Haskell
Mr. Rusty Storm (arrived at 6:11 pm, personal)
Mr. Robert Strick
Mr. Joseph Walker
Mr. Robert Sullivan

ABSENT Mr. Thomas Donnelly, Jr. (vacation)

**ALSO
PRESENT:** Mr. Gerardo Tagliaferri, Superintendent
Dr. Renée Stalma, Ed.D., Assistant Superintendent
Mr. Mark Gorgos, Legal Advisor to the Board
Mr. Ethan Berry, Business Executive
Ms. Diane Kalmen, District Clerk
Mrs. Maureen Kline, Director of Special Services (CSE)
Mr. Ralph Schuldt, Director of Facilities
Mr. Ed Bernhauer, Bearsch Compeau Knudsen
Mr. Wes Thompson, Director of Employee Relations, DCMO BOCES
Mrs. Christine Miller, Facilities Advisory Committee
Mr. James Marean, Facilities Advisory Committee
Mr. Gerald Derrick, Facilities Advisory Committee
Ms. Marcia Guardia, *Country Courier*

Mrs. Suzanne Vimislik, Board President, called the meeting to order at 6:05 p.m. and led the salute to the American flag.

RECORD OF ATTENDANCE – Mrs. Haskell made a motion, seconded by Mr. Strick, to accept into record the attendance for the August 14, 2013 Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

APPROVAL OF MINUTES – Mr. Strick made a motion, seconded by Mr. Sullivan, to approve the minutes of the July 9, 2013 Reorganizational Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

Mr. Walker made a motion, seconded by Mr. Sullivan, to approve the minutes of the July 9, 2013 Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – None

FINANCIAL REPORTS – Mr. Walker made a motion, seconded by Mr. Strick, to acknowledge receipt of the June Financial Reports. Upon vote the motion was approved unanimously. (5 yeses)

Mr. Strick made a motion, seconded by Mr. Sullivan, to acknowledge receipt of the July Financial Reports. Upon vote the motion was approved unanimously. (5 yeses)

SUPERINTENDENT'S REPORT – Mr. Tagliaferri

Capital Project – The Board was provided with an update on the current Capital Project. Mr. Tagliaferri and members of the Facilities Advisory Committee reviewed the work proposed for the next Capital Project and received Board of Education direction to prepare a resolution for a referendum in December seeking voter approval. The project would be funded through State Aid and Capital Reserve funds.

Resolutions – Mrs. Haskell made a motion, seconded by Mr. Sullivan, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 4 services recommended on the CPSE list 7/25/13

Leave of Absence – that Melissa Decker, Donnelly teacher, be granted a medical leave of absence under Article 8 Section H of the SVTA contract to begin on October 5 through November 19, 2013.

Instructional Appointments – that the following instructional appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Ashley Feltes	Teacher	Initial - General Science 7-12 Biology 7-12	\$43,448	9/3/13	9/3/16
Rebecca Wolf	Teacher	Initial – Early Child. B-2, 1-6	\$43,948	9/4/12	10/10/13

(Note – Ms. Wolf is a re-hire from the District’s Preferred Eligibility List)

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Mary Kocenko	Secretary/High School	\$14.54 Per Hour	8/15/13
Vicki Portz	Food Service Helper/Middle School	\$7.47 Per Hour	9/3/13
Adrienne Weaver	Food Service Helper/ Donnelly	\$7.47 Per Hour	9/3/13
Maura Hanrahan	Lifeguard/Pool	\$7.25 Per Hour	8/15/13
Tyler Miller	Lifeguard/Pool	\$7.25 Per Hour	8/15/13
Kashawn Stroman	Lifeguard/Pool	\$7.25 Per Hour	8/15/13
Tori Zurn	Lifeguard/Pool	\$7.25 Per Hour	8/15/13
Lyndsey Steinbrecher	Lifeguard/Pool	\$7.25 Per Hour	8/15/13

Long-Term Substitute Instructional Appointment – that the following long-term substitute instructional appointment be approved:

<u>Name</u>	<u>Subject/Position</u>	<u>Long-Term Assignment</u>	<u>Rate of Pay</u>
Johanna Reed	LTS – Elementary Band	2013-14 School Year (Jesse Galli)	As Per Board Policy

Substitute Appointments – that the substitute appointments for the 2013-14 School Year on Schedule A: Substitute Teachers and Schedule B: Substitute Support Staff be approved.

Lead Nurse – that Colleen Lynch be appointed as lead nurse at a stipend of \$2,000 for the 2013-14 school year.

Equipment/Supplies Disposal – that Whereas, the Susquehanna Valley Central School District has Athletic related equipment/supplies (Schedule C) that no longer has value to the District since they are unsafe, obsolete, or are no longer used in the program, let it be resolved that the Board of Education directs the District Purchasing Agent to remove these items. Furthermore, via this resolution, the Board of Education authorizes the Purchasing Agent, to first sell these items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and third, if these items cannot be sold or donated to dispose of them as trash.

Student Health Services – that payment of a \$774.46 invoice be approved for providing health services to two (2) Susquehanna Valley resident students (\$387.23 each) attending non-public schools in Vestal Central School District during 2012-2013 school year.

Athletic Team Merger – that based on the recommendation of the Athletic Director, the Susquehanna Valley Central School District merge a boys’ and girls’ indoor track team with Windsor Central School District for the 2013-14 school year.

Trust Dowd – that be it RESOLVED, that the President of the Board is authorized to execute on behalf of the District a final receipt and release of claims, waiving a judicial accounting of the property in the Janice L. Dowd Trust (“Trust”), releasing the Trust from any claims and demands the District previously may have had arising from or in any manner relating to or connected with the Trust or with its administration, and indemnifying and holding the Trustees harmless from any damages arising from the defense of any claim relating to the Trust by the District against the Trustees; and be it further

RESOLVED, that the District on behalf of SVHS, gratefully acknowledges the receipt of the sum of \$108,293.10 from the Trust, to be placed in the District’s Expendable Trust Fund for the specifically designated purpose of purchasing electronic equipment to improve instruction.

School Policy – 2nd Readings – that Policy #7310, School Conduct and Discipline, be reviewed and approved effective August 14, 2013; and that Policy #7552, Bullying: Peer Abuse in the Schools, be reviewed and approved effective August 14, 2013.

Bid Openings – that be it RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the bids listed and that it be awarded to the following vendors:

Dish Machine Chemicals	Hill and Markes
Bread	Felix Roma, Bimbo Foods, Huff Ice Cream
Meat & Cheese	Sysco, Renzi Brothers, Ginsberg, US Foodservice, Maines, Behlog
Paper	Maines, Hill & Markes, Sysco, LIC
Groceries	Maines, Ginsberg, Renzi Brothers, Sysco, US Food Service, Behlog

Upon vote the motion was approved unanimously. (6 yeses)

Professional Services Agreement – Mr. Strick made a motion, seconded by Mrs. Haskell, that the Board of Education approve a professional services agreement with Bearsch Compeau Knudson for pre-referendum services for the sum of \$16,000 plus direct project related expenses as provided for in such agreement. Upon vote the motion was approved unanimously. (6 yeses)

Nurse Finders – Mr. Walker made a motion, seconded by Mrs. Haskell, that the Board of Education approve the continuation of the existing contract with Nurse Finders for the 2013-14 school year. Upon vote the motion was approved unanimously. (6 yeses)

Assistant Superintendent’s Contract – Mr. Strick made a motion, seconded by Mr. Sullivan, that the Board of Education authorizes the contract extension for Dr. Renée Stalma, Assistant Superintendent through the 2017 school year. Upon vote the motion was approved unanimously. (6 yeses)

2013-14 Tax Warrant – Mr. Sullivan made a motion, seconded by Mrs. Haskell, that be it RESOLVED, upon the recommendation of the Superintendent of Schools, that the sum of \$15,721,763 represents the amount needed to balance the 2013-14 budget and that this amount be raised by levying taxes upon the taxable properties of the Susquehanna Valley Central School District, which have been certified by the Board of Assessors of the Towns of Binghamton, Conklin, Kirkwood, Vestal and Windsor, and be it further resolved that the District Clerk of this School District be and is hereby authorized and directed to file a certified copy of this resolution with the Board of Assessors of the County of Broome, Binghamton, New York.

2013-14 Tax Warrant – that WHEREAS: Chapter 73 of the Laws of 1977, amended 1318, subdivision 1 of the Real Property Tax Law:

BE IT RESOLVED: That the Board of Education apply \$800,000 to the reduction of the tax levy;

BE IT ADDITIONALLY RESOLVED: To the tax collector of the Susquehanna Valley CSD, Towns of Binghamton, Conklin, Kirkwood, Vestal, and Windsor, County of Broome, New York State, you are hereby commanded:

1. To give notice and start collection on September 3, 2013 in accordance with the provisions of 1322 of the Real Property Tax Law.
2. To give notice that the tax collection will end on November 4, 2013.
3. To collect taxes in the total sum of \$15,721,763 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of 553 and 556 of the Real Property Tax Law.
5. To forward by mail to each owner of the real property listed on the tax rolls within 10 days after the start of the collection a statement of taxes due his/her property on press-numbered tax bill forms provided by the school district in accordance with the provisions of 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the Office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.
7. To issue receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact copies of all receipts issued as required by 986 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by 1330 of the Real Property Tax Law.

This warrant is issued and delivered in accordance with 1306 and 1318 of the Real Property Tax Law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with 1318, subdivision 3 of the Real Property Tax Law. Upon vote the motion was approved unanimously. (6 yeses)

Non-Instructional Appointment – Mr. Walker made a motion, seconded by Mr. Strick, to approve the following non-instructional appointment pending fingerprint clearance and criminal background check:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Joan Luress	Secretary/District Office	\$14.54 Per Hour	8/26/13

Upon vote the motion was approved unanimously. (6 yeses)

Instructional Substitute Appointments – Mrs. Haskell made a motion, seconded by Mr. Sullivan, to approve the following per-diem substitute appointments:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Diana Angeline	Substitute Teacher	Certified	As Per Contract	9/5/13
Kristen Blabac	Substitute Teacher	Certified	As Per Contract	9/5/13
Courtney Sabin	Substitute Teacher	Certified	As Per Contract	9/5/13
Matthew Strick	Substitute Teacher	Non-Certified	As Per Contract	9/5/13

Upon vote the motion was approved. (5 yeses, 1 abstain) (Sullivan, yes; Haskell, yes; Walker, yes; Strick, abstain; Storm yes; Vimislik, yes)

Non-Instructional Substitute Appointment – Mr. Walker made a motion, seconded by Mr. Strick, to approve the following non-instructional substitute appointment:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Betsy Remza	Substitute Teacher Aide	\$10.40 Per Hour	9/5/13

Upon vote the motion was approved unanimously. (6 yeases)

Information – Two teams from Susquehanna Valley participated in the Coughlin & Gerhart Scholarship Tournament. One team won \$1,200 for Dollars for Scholars. Norm Wiley, PERMA Representative, met with members of the Administrative Cabinet. The Safety Committee will resume meeting this fall under the direction of Denise Wickham. The current APPR plans needs to be recertified and will be sent to SED. APPR training is ongoing.

ASSISTANT SUPERINTENDENT’S REPORT – Dr. Stalma

Dr. Stalma reported that the 3-8 NYS assessment scores have been released. The number of students deemed proficient is lower. This was the first year of the Common Core Standards and regionally, Susquehanna Valley is in the middle. The data will be analyzed with the Administrative Cabinet.

Teachers are engaged in professional development. The pre- and post-tests for the SLOs are being looked at. APPR meetings and webinars are ongoing.

VOICE OF THE ADMINISTRATORS – Mrs. Kline reported that the Lead Evaluators attended training for two days last week at BOCES. Data is being analyzed.

Mr. Schuldt reported that the fall sports season will be starting and they are getting ready for the start of school.

SVTA – No Report

VOICE OF THE PUBLIC #2 – No Comments

Executive Session – Mr. Strick made a motion, seconded by Mrs. Haskell, that the Board of Education meet in Executive Session to discuss negotiations. Upon vote the motion was approved unanimously. (6 yeases)

At 7:19 p.m. the Board recessed

At 7:27 p.m. the Board met in Executive Session

At 8:31 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Walker made a motion, seconded by Mr. Strick, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeases)

There being no further business, Mrs. Vimislik adjourned the meeting at 8:31 p.m.

Respectfully submitted,

Diane M. Kalmen
School District Clerk